

## Meeting Minutes

January 5, 2026

The Mayor and Board of Commissioners of the City of Sweetwater met in their regular monthly meeting on Monday January 5, 2026 at 5 p.m. at City Hall. Mayor Angie Arp Kyle called the meeting to order with Commissioners present being: Branham L. Lovingood, Sam Moser, Alan Richeson, JoAnna Jinks and James H. Stutts. City Attorney John Cleveland was present. A quorum was present.

No one was present to make a public comment on actionable items.

Commissioner Richeson moved to approve the minutes from the regular meeting of December 1, 2025. The motion was seconded. All voted in favor with none opposed. The motion was carried.

After the Recorder's report, Commissioner Moser moved to approve the distributions for the month of November, 2025. The motion was seconded. All voted in favor with none opposed. The motion was carried.

Anne Caver with Mitchell Emert & Hill, our independent auditing firm, was present to report that the audit ending June 30, 2025 was complete. She advised the board that the audit had a clean opinion with no findings. She also advised that the internal control portion of the audit which includes grants also was clean with no findings. She advised that this audit was completed before the end of the calendar year and that going forward all audits should be completed in a timely manner.

In New Business Commissioner Moser moved to approve the single bid on the LPRF grant for the pool repair. The bid was from DWR Aquatics, Inc. in the amount of \$809,200. This includes repairing and replastering the pool surface with a five- year warranty. Also included in the bid was new piping and pool equipment. The motion was seconded. All voted in favor with none opposed. The motion was carried.

Commissioner Lovingood moved to approve a Resolution to adopt Tenn. Code Ann. §6-54-149 to establish a policy for electronic participation in Sweetwater Legislative Body Meetings. The motion was seconded. The Ayes were Commissioners Lovingood, Moser, Richeson, and Jinks. Commissioner Stutts voted Nay. The motion was carried.

## **Resolution**

### **To Adopt *Tenn. Code Ann.* §6-54-149 to Establish a Policy for Electronic Participation in Sweetwater Legislative Body Meetings.**

**Whereas**, *Tenn. Code Ann.* §6-54-149 authorizes municipal legislative bodies, by a two-thirds (2/3) majority vote, to allow a member to participate in scheduled legislative body meetings by electronic means; and

**Whereas**, the Mayor and members of the Board of Commissioners of the City of Sweetwater are not always able to attend meetings of the Board because of emergencies or other impediments beyond their control; now

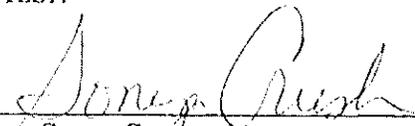
**Therefore**, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF SWEETWATER unanimously establishes the following policy regarding the participation of its members in scheduled legislative body meetings by electronic means.

- (a) (1) A member of a municipal legislative body may participate in a scheduled legislative body meeting by electronic means, including, but not limited to, videoconferencing or other web-based media, but only for the following reasons:
  - (A) The municipal legislative body member is dealing with a family or medical emergency as determined by the municipal legislative body;
  - (B) The municipal legislative body member has been called into military service; or
  - (C) The municipal legislative body member is unable to attend a meeting due to inclement weather.
- (2) The absent member participating in a meeting through electronic means must be visually identified by the chair or the meeting.

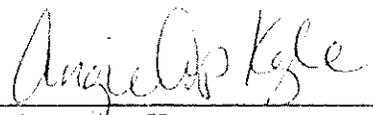
- (b) The Board may not conduct a meeting that includes electronic participation unless a quorum of the Commissioners is present at the physical location of the meeting. No more than one Commissioner may participate electronically.
- (c) No member of the Board shall participate electronically in meetings more than two (2) times per year.
- (d) (1) All meetings of the Board conducted by electronic means must remain open and accessible to the public by providing real-time, live audio or video access to the public.
- (2) A clear audio or video recording of the meeting must be made available to the public as soon as practicable following the meeting, and in no event more than two (2) business days after the meeting.
- (3) The public notice of the meeting conducted by electronic means shall provide an agenda for the meeting and information regarding how the public can obtain real-time, live access to, or a broadcast of, the meeting.
- (e) The City Administrator and staff may develop standard operating procedures for conducting meetings that include electronic participation.
- (f) *Tenn. Code Ann.* §6-54-149(f) provides that said section of the code shall be deleted on July 1, 2028, but this resolution shall remain in effect under the authority of the City's home rule charter until revoked by the Board.

Resolved, unanimously, this 5<sup>th</sup> day of January, 2026.

ATTEST:

  
\_\_\_\_\_  
SONYA CRUSH, *City Recorder*

APPROVED:

  
\_\_\_\_\_  
ANGIE ARP KYLE, *Mayor*

The Board reviewed the Contract for Sweetwater City Schools to acquire SHS. Sweetwater City School Attorney Chuck Cagle joined via Zoom to answer any questions or concerns of the Board. It was determined that the Board doesn't need to do anything else at this time. The Sweetwater City School Board is tasked with getting an inspection of the buildings and a current inventory listing before signing the contract. The Sweetwater City School Board meets with the Monroe County School Board February 13<sup>th</sup> to determine if significant progress has been made toward the acquisition.

The City Administrator gave an update to the Board including the need to schedule a workshop for Capital Planning. The Board agreed to include this in the January 26<sup>th</sup> workshop.

No further action was taken.

The meeting was adjourned at 6:20 p.m.

This the 5<sup>th</sup> day of January, 2026.

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Mayor

Attest: \_\_\_\_\_

Recorder