

Meeting Minutes

August 4, 2025

The Mayor and Board of Commissioners of the City of Sweetwater met in their regular monthly meeting on Monday August 4, 2025 at 5 p.m. at City Hall. Mayor Angie A. Kyle called the meeting to order with Commissioners present being: Branham L. Lovingood, Sam Moser, Alan Richeson, JoAnna Jinks and James H. Stutts. City Attorney John Cleveland was absent. A quorum was present.

No one was present to make a public comment on actionable items.

Commissioner Moser moved to approve the minutes from the regular meeting of July 1, 2025 and special called meeting of July 7, 2025 and workshop of July 28, 2025. The motion was seconded. All voted in favor with none opposed. The motion was carried.

After the Recorder's report, Commissioner Jinks moved to approve the distributions for the month of June 2025. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

A public hearing was opened to take comment on Ordinance No. 1052 to amend the budget for the year ending June 30, 2025. No written or oral comments were given. The hearing was closed at 5:10 p.m.

In Old Business Commissioner Moser moved to retain Jennifer Waller on the Tree board with a term expiring 7/1/2029. The motion was seconded. All voted in favor with none opposed. The motion was carried. Commissioner Richeson moved to nominate Paul Dacus and Nick Farrell to the Parks and Recreation board with a term expiring 6/30/2027. The motion was seconded. All voted in favor with none opposed. The motion was carried. Commissioner Moser moved to nominate Steve Hearn to the Historic Zoning Commission with a term expiring 6/30/2029. The motion was seconded. All voted in favor with none opposed. The motion was carried. Commissioner Moser moved to nominate Tony Wilson to the Building Codes Board of Review with a term expiring 6/30/2028. The motion was seconded. All voted in favor with none opposed. The motion was carried. Commissioner Lovingood moved to nominate Jeff Brewster, Pidge Collette, and Lou Lovingood to the Heritage Museum Board with a term expiring 7/1/2028. The motion was seconded. All voted in favor. The motion was carried.

Commissioner Moser moved to approve Ordinance No. 1052 to amend the budget for the year ending June 30, 2025 on second and final reading. The motion was seconded. Upon Roll Call voting, the Ayes were Commissioners Lovingood, Moser, Richeson, Jinks and Stutts. Nays being none. The motion was carried.

In New Business Commissioner Lovingood moved to adopt an updated Internal Controls Manual. The motion was seconded. All voted in favor with none opposed. The motion was carried.

Commissioner Stutts moved to approve Ordinance No. 1053 to amend Title 5, Chapter 4 of the Municipal Code amending the purchasing policy on first reading subject to the City Attorney completing the preamble to the Ordinance. The motion was seconded. Upon Roll Call voting, the Ayes were Commissioners Lovingood, Moser, Richeson, Jinks and Stutts. Nays being none. The motion was carried.

Commissioner Stutts moved to approve Ordinance No. 1054 to amend Title 5 of the Municipal Code Adopting a Food and Beverage Expenditure Policy on first reading subject to the City Attorney

completing the preamble to the Ordinance. The motion was seconded. Upon Roll Call voting, the Ayes were Commissioners Lovingood, Moser, Richeson, Jinks and Stutts. Nays being none. The motion was carried. Commissioner Lovingood moved to approve Ordinance No. 1055 to amend the zoning map of the City of Sweetwater, Tennessee by rezoning parcel 102.03 on Map 033 from R-2 (High Density residential) District to the C-3 (General Commercial) District on first reading. Upon Roll Call Voting, the Ayes were Commissioners Lovingood, Moser, Richeson, Jinks and Stutts. Nays being none. The motion was carried.

Commissioner Richeson moved to approve a Resolution to submit a TN Tourism Enhancement Grant application with a 10% match. The motion was seconded. All voted in favor with none opposed. The motion was carried.

Resolution

A RESOLUTION AUTHORIZING THE SUBMISSION OF A 2025 Tourism Enhancement Grant APPLICATION TO FUND Improvements to the Biggs Home

WHEREAS, the TN Tourism Enhancement Grant Program as administered by the State of Tennessee offers grants to local jurisdiction to fund tourism facilities, and

WHEREAS, Counties and municipalities within the State of Tennessee may apply for such funding; and

WHEREAS, the State of TN Tourism Enhancement Grant program also offers a deduction in the percentage match for Tier 3 communities, and

WHEREAS, the Tier 3 status of Sweetwater makes the match for Sweetwater not to exceed \$10,000 based on a \$100,000 grant limit, and;

WHEREAS, Sweetwater will apply for the Tourism Enhancement grant to fund the rehabilitation of the Biggs Home to serve as a tourism asset; and

NOW, THEREFORE, BE IT RESOLVED that the City of Sweetwater hereby requests the Mayor or his representatives to prepare and submit a 2025 Tourism Enhancement Grant application for funding up to the maximum amount of \$100,000 with a local match of \$10,000.

Resolved this 4th day of August, 2025

Certified: _____

Mayor Kyle asked for Department reports.

No further action was taken.

The meeting was adjourned at 5:51 p.m.

This the 4th day of August, 2025.

Mayor

Attest: _____

RECORDER